



|| 2023-2024 Family Engagement Plan

SCHOOL: WEST PARK ELEMENTARY

PARTNERSHIP TEAM MEMBERS: BUILDING LEADERSHIP TEAM & PARENT ADVISORY TEAM

Smart Goals:

For the 2023-2024 school year, 50%+1 of the kindergarten through second grade students at West Park Elementary will be proficient on the May iStation Math Assessment and/or the percent proficient will increase by 10% from fall to spring.

For the 2023-2024 school year, 50%+1 of the kindergarten through second grade students at West Park Elementary will be proficient on the May ISIP and/or the percent proficient increase by 10% from fall to spring.

Every student at West Park will be assessed using formative assessments specific to reading learning targets being taught in the classroom. These assessments will be given for each learning outcome. Teachers will use this assessment data to determine placement for intervention to best meet individual student needs.

Engagement Type	Requirements	Action Items	People Responsible	Date(s)	Evidence
Parenting	Coordinate & integrate the school's family engagement programs with early childhood programs	Provide a copy to families with information concerning parenting classes provided at WPE through the U of I Family and Consumer Science	Principal	September, October, March, and April	Copy of brochure

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		<p>Department.</p> <p>Administration speaks to two local pre-school facilities Spring 2024 to help facilitate transition questions.</p> <p>Facilitate transition IEP meetings for all families with students enrolled in the district developmental pre-school program.</p>	<p>Principal</p> <p>Sped Teacher, Principal</p>	<p>May</p> <p>May</p>	<p>Invitation to Speak</p> <p>Meeting Agendas</p>
Communication	<p>Facilitate regular, meaningful two-way communication with families</p> <p>Inform parents of their right to request the professional qualifications of teachers and paraprofessionals</p>	<p>Yearly Title 1 newsletters</p> <p>Weekly teacher and principal parent bulletins</p> <p>Parent Survey at all Title I Events</p>	<p>Title I Teacher</p> <p>Classroom Teachers, Principal</p> <p>Title I Teacher</p> <p>Teaching staff</p>	<p>September</p> <p>Monthly</p> <p>Fall & Spring</p> <p>Fall & Spring</p>	<p>Copy of Newsletter</p> <p>Sample Newsletter</p> <p>Copy of results</p> <p>Individual Invitation</p>

Engagement Type	Requirements	Action Items	People Responsible	Date(s)	Evidence
		Parent-Teacher Conferences IRI information provided during parent-teacher conferences Classroom Dojo Student Achievement Community Pep Rallies Utilize translator through Propio for events and meetings for spoken languages other than English Event feedback survey	Classroom teacher Classroom teachers Principal Certified Staff	All Year All Year Monthly All Year	ELD Notes Communication Samples Social Media Post Propio Samples

Engagement Type	Requirements	Action Items	People Responsible	Date(s)	Evidence
Volunteering	Provide opportunities for families and community members to volunteer in or out of the classroom & school	Parent and Community Reading Buddy program Parents volunteer in the classroom Parents volunteer for events such as Fall Social, Title I Events, BINGO Nights, and Spring Carnival List volunteer opportunities in weekly bulletins PAT has monthly meetings	Classroom Teachers Classroom Teacher PTO Principal PTO	All Year All Year All Year Monthly Weekly Monthly	Communication Sample Sign-in Sheet at front office Sign-in Sheet at front office Communication Sample PTO Minutes Communication Sample Meeting Agendas
Learning at Home	Build the capacity of families to support their children's learning	Kindergarten Skills Prep and Parent Meetings	Kindergarten Teachers/Principal	April/August	Sign-in Sheet & Flyer

Engagement Type	Requirements	Action Items	People Responsible	Date(s)	Evidence
	Academic Communication	Semester Report Cards Conferences Class Dojo	Classroom Teachers	Winter/Spring Fall/Spring All Year	Report Card Feedback Copy Conference Sign-in Academic Dojo Communication
	Title I Reading & Math Nights	Present at-home learning models and tools	Title I Teacher	Fall & Spring	Communication Event Learning Passport Copy
Decision Making	Annually review and provide feedback to the District's Family Engagement Policy	District policy is on file & available to parents	Principal	Ongoing	WPE Handbook
	Annually review WPE Family Engagement Policy	Plan shared with all staff & families	Principal	Fall – Share Out/ Spring - Review	Program Review Plan
	Annually review /revise the Parent / Teacher / Student	Plan shared with all staff & families	Principal	Fall – Share Out/ Spring -	Program Review Plan

Engagement Type	Requirements	Action Items	People Responsible	Date(s)	Evidence
	<p>Compact</p> <p>Annually establish how Title I Family Engagement funds will be used</p> <p>Annually review and evaluate the use of those funds</p> <p>Develop a Title I Community Team</p> <ul style="list-style-type: none"> - Parents - Community Members - Teachers <p>Partner with community businesses & members to provide additional support & opportunities for students</p>	<p>WPE Leadership Team</p> <p>Title I Community Team meets yearly</p> <p>MHS Pre-Teacher Program</p> <p>Volunteer Readers</p> <p>Title I Night Community Partners</p>	<p>Principal & Title I Teacher</p> <p>Title I Teacher & Principal</p> <p>Title I Teacher & Principal</p>	<p>Review</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	<p>Leadership Notes</p> <p>Agenda</p> <p>Communications/Event Flyers</p>

Engagement Type	Requirements	Action Items	People Responsible	Date(s)	Evidence
Community	Coordinate resources and services	Provide information for students and families on health, cultural, recreational, social support, and/or other programs	School Staff and Principal	All Year	Welcome Back Family Nights Title I Nights Special Events Weekly Communication